

# Back-office / Admin System

## Access Role Details

The system includes multiple access levels. Refer to the details below to understand each role and select the appropriate one for granting access.

### 00 Can view/edit Assigned Apps

- Employee can see ONLY those apps created by that employee
- Employee has access to Credit Reports

### 01 View Only - All Apps - With Credit

- Employee can see all applications
- Employee has view Only Access
- Employee has access to Credit Reports

### 02 View Only - All Apps - Without Credit

- Employee can see all applications
- Employee has view Only Access

### 03 Access to Reports Only

- Employee has access to Reports/Analytics

### 04 USER Without Credit Access

- Employee can see all applications
- Can process applications

### 05 USER

- Employee can see all applications
- Can process applications
- Employee has access to Credit Reports

- Employee has permission to assign apps to others, and to search for apps assigned to others

## 06 ADVANCED USER

- Employee can see all applications
- Employee has access to Credit Reports
- Employee has access to Reports/Analytics
- Can process applications
- Employee can do manual underwriting, override system decisions to change interest rate and term selections
- Employee can override Fraud decisions
- Employee has permission to assign apps to others, and to search for apps assigned to others

## 07 USER + Funding

- Employee can see all applications
- Can process applications
- Employee is authorized to Push to Core and Fund
- Employee has access to Credit Reports
- Employee has permission to assign apps to others, and to search for apps assigned to others

## 08 ADVANCED USER + Funding

- Employee can see all applications
- Employee has access to Credit Reports
- Employee has access to Reports/Analytics
- Can process applications
- Employee can do manual underwriting, override system decisions to change interest rate and term selections
- Employee can override Fraud decisions
- Employee is authorized to Push to Core and Fund
- Employee has permission to assign apps to others, and to search for apps assigned to others

## 09 SUPER USER

- Employee can see all applications
- Employee has access to Credit Reports
- Employee has access to Reports/Analytics
- Can process applications
- Employee can do manual underwriting, override system decisions to change interest rate and term selections
- Employee can override Fraud decisions

- Employee is authorized to Push to Core and Fund
- Employee has permission to assign apps to others, and to search for apps assigned to others
- Employee can unlock Permission

## 10 MARKETING ADMIN

- Employee can edit emails and SMS

## 11 PRODUCT ADMIN

- Employee can change Rates, Credit Policy and More
- Access to Money Movement History page

## 12 EMPLOYEE ADMIN

- Employee can Add, Remove, Reset Password for Employees Access

## 13 SUPER USER + Employee Admin

- Employee can see all applications
- Employee has access to Credit Reports
- Employee has access to Reports/Analytics
- Can process applications
- Employee can do manual underwriting, override system decisions to change interest rate and term selections
- Employee is authorized to Push to Core and Fund
- Employee can override Fraud decisions
- Employee has permission to assign apps to others, and to search for apps assigned to others
- Employee can Add, Remove, Reset Password for Employees Access

## 14 SUPER USER + All Admins

- Employee can see all applications
- Employee has access to Credit Reports
- Employee has access to Reports/Analytics
- Can process applications
- Employee can do manual underwriting, override system decisions to change interest rate and term selections
- Employee can override Fraud decisions
- Employee is authorized to Push to Core and Fund
- Employee has permission to assign apps to others, and to search for apps assigned to others
- Employee can Add, Remove, Reset Password for Employees Access
- Employee can change Rates, Credit Policy and More

- Employee can unlock Permission
- Employee can edit email templates and SMS templates
- Access to Money Movement History page

## 15 Only see branch applications

- Employee can only see branch applications

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